

### POSITION ANNOUNCEMENT

**Title:** Intern, Defense and National Security

**Location:** In person in Washington, DC Office

**Pay rate:** \$18.50/hr

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy, as well as skills training in areas such as writing, research, and program planning.

The [Defense and National Security Program](#) analyzes the world's rapidly changing defense environment. It focuses on U.S. defense strategy, the future of war, the defense industrial base, emerging capabilities, and technologies such as artificial intelligence and cyber. The intern will assist the Stanton Nuclear Security Senior Fellow and the Director of the Defense and National Security Program, the Senior Fellow for Technology and Innovation and Director of the Defense and National Security Program, and the Assistant Director, Defense and National Security.

**The major responsibilities of this position will include (but are not limited to):**

- Assist in logistical support for meetings, including study groups and conferences
- Conduct regular media and issue analysis relevant to the program's work
- Develop monthly newsletter content
- Conduct research on defense and national security issues
- Write memos and analyze quantitative data
- Attend general meetings as time permits

**Qualifications:**

- Undergraduate or graduate student with a concentration in international relations, international security, political science, technology, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Strong research, proofreading, and editing skills
- Experience working with data in Excel, Stata, or R preferred

- Excellent computer skills, including database and Microsoft Office Suite experience

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations (CFR) is committed to fostering a foreign policy community in the United States that is more representative of American society, recognizing that diverse backgrounds and perspectives contribute to broader, more informed participation in the foreign policy debate and lead to an enhanced understanding of the world and the United States' role therein. To that end, CFR is dedicated to continuing to advance diversity, equity, and inclusion throughout its work and workplace by building a more diverse membership and staff, producing and dispensing thoughtful analysis on a broad range of foreign policy issues, and developing relevant, wide-reaching programming that also serves to expand the foreign policy talent pipeline to underrepresented populations.