

Council on Foreign Relations
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POSITION ANNOUNCEMENT

Title: Intern, Global Health Studies

Location: In person in Washington, DC Office

Pay rate: \$18.50/hr

Founded in 1921, the Council on Foreign Relations (CFR) is a leading nonprofit membership organization, research center, and publisher, with headquarters in New York, an office in Washington, DC, and programs nationwide. It is dedicated to increasing America's understanding of the world and contributing ideas to U.S. foreign policy. CFR's 5,000+ members are leaders in international affairs and foreign policy. CFR also publishes *Foreign Affairs*, the preeminent magazine on global issues, and provides up-to-date information about the world and U.S. foreign policy on its award-winning website, CFR.org.

CFR's Blavatnik and Robina Franklin Williams internships give selected interns the opportunity to receive training in the area of foreign policy, as well as skills training in areas such as writing, research, and program planning.

The intern will gain essential skills in research and writing, focused on recent developments in global health and development. The intern will support several ongoing projects including the new Global Health Strategy Review, congressional dinner series, and various written projects, including the new Iran petrochemicals trackers.

The major responsibilities of this position will include (but are not limited to):

- Conduct research on a wide variety of topics, such as emerging cross-border diseases, national health legislation and funding, and noncommunicable diseases
- Provide weekly updates to the *Think Global Health* vaccine preventable disease tracker and bilateral health agreements
- Assist with writing and editing content, including research memos and briefs, blog posts, book chapters, and other publications, as needed
- Assist in logistical support for meetings, including but not limited to preparing distribution materials and helping with guest check-in during roundtables and other departmental events
- Contribute to CFR's online health publication *Think Global Health* through writing, editing, and promotional efforts
- Track daily news reports that are relevant for the department

Qualifications:

- Undergraduate student with a concentration in global health, international development, public policy, public health, economics, or a related field
- All applicants should have completed the equivalent of four semesters of college coursework (not including AP classes in high school) by the time they begin an internship
- Previous research or relevant internship experience preferred, especially in health policy/public policy
- Strong organizational skills and excellent attention to detail
- Strong research, writing, and editing skills
- Excellent computer skills, including Microsoft Office Suite
- Data analysis/visualization skills (R, Stata, etc.) are a plus, but not required

CFR's internships are funded by the generous gifts of the Blavatnik Family Foundation, Robina Foundation, and the Franklin Williams Family.

The Council on Foreign Relations (CFR) is committed to fostering a foreign policy community in the United States that is more representative of American society, recognizing that diverse backgrounds and perspectives contribute to broader, more informed participation in the foreign policy debate and lead to an enhanced understanding of the world and the United States' role therein. To that end, CFR is dedicated to continuing to advance diversity, equity, and inclusion throughout its work and workplace by building a more diverse membership and staff, producing and dispensing thoughtful analysis on a broad range of foreign policy issues, and developing relevant, wide-reaching programming that also serves to expand the foreign policy talent pipeline to underrepresented populations.